



Minutes of the October 19th, 2016 Annual Participants Meeting
 Omni Orlando Resort at Champions Gate, Orlando FL
 North American Contractor Certification Program – for AG&M Contractors (NACC)
NACC Participants and Attendees

NACC Participants and Guests	Company Affiliation	Category	Votes
*Board Chair - Jim Stathopoulos	Ajay Glass	Contactor	1
*Board Vice Chair - Dale Fuhr	Wiss, Janney, Elstner	User Community	2
*Stephanie Staub by proxy to Dale Fuhr	AGI		
*John Maggiore	Royal Glass	Contactor	2
Deveney Pula by proxy to John Maggiore	SCGMA		
*Terry Webb	Eureka Metal & Glass	Contractor	2
Pat McIntyre by proxy to Terry Webb	Synergy		
*Peter Neudorf, Jr	Ferguson Neudorf	Contractor	2
*Bob Massey by proxy to Peter Neudorf	Massey's Plate Glass		
*Mark Coulis	Wheaton Sprague	User Community	1
*David Stutzman	Conspectus	User Community	1
*Jon Kimberlain	Dow Corning	User Community	1
Lisa Godlewski	AGMA	User Community	2
John Scott by proxy to Lisa Godlewski	Graboyes		
Bill Wilson	Kensington Glass		1
Richard Danek	Anchor-Ventana		1
James Bringle	Empirehouse		1
Anton Ruesing	FTI	Guest	
Ben Beeler	Consultant	Guest	
Tony Darkangelo – FCA International	FCA	Staff	
Nick Carrillo - FCA International	FCA	Staff	
John Kent – AMS, Inc.	AMS	Staff	
Jeff Dalaba – AMS Inc.	AMS	Staff	
Total Attendees			18
Total Votes Present			17

* Indicates Board Member

Motions

Moved	Second	Motion	Vote	P/F
D. Fuhr	M. Coulis	To revise Procedural Guide table 7a (Quality Management System requirements) paragraph 4 to read “Equipment Maintenance and Accuracy – Measuring equipment should ... “	17/0/0	P
J. Maggiore	J. Stathopoulos	To revise Procedural Guide table 7c “Field Crew” to read “There shall be evidence that all field crews will consist of a competent person (as defined by OSHA) that has completed	17/0/0	P

		OSHA 30 and all crew members shall have completed OSHA 10 (or CANOSH equivalent)”		
J. Maggiore	D. Fuhr	To remove requirement to provide AIA Document A305 (Contractor Qualification Statement) from the procedural Guide	17/0/0	P
J. Maggiore	P. Neudorf	To elect to the NACC Board for a 2 year term Stutzman, Fuhr, Staub, Maggiore, Webb, and to expand the Board by electing James Bringle (Contractor) and Keith Boswell (User Community) pending their acceptance, or another User Community participant acceptable to the NACC Nominating Committee.	17/0/0	P

Assignments

No.	Assigned To	Assignment	Due Date
1	Jeff Dalaba	Provide list of typical items for equipment accuracy list	Next meeting
2	Jon Kimberlain	Provide expanded discussion of sealant expiration dates and storage conditions.	Next meeting
3	Jeff Dalaba	Provide suggestion as how to adjust program for multi-location contractors. Consider 1) legal incorporation, 2) operation under common management system, 3) Satellite vs. autonomous locations	Next annual meeting
4	Jeff Dalaba	Upon review of current program categories, direction was 1) Applied films shall be tabled until the next meeting, 2) To be certified to NACC requirements you must install, can not just fabricate, 3) Current “Interior/Entry” shall cover interior walls and demountable wall systems for now.	Next annual meeting

Agenda topics addressed per PowerPoint presentation provided during the meeting.